



# Child Care Resource & Referral

## Training Calendar



### Quarter 2: October, November, December 2016

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Tuesday, October 4, 2016 6:30pm-8:30pm CCR&R	<b>Introduction to CLASS</b>  Cali Broughton Quality Enhancement Coordinator/Professional Development	The CLASS (Classroom Assessment Scoring System) is an observational tool that provides a common lens and language, focused on the classroom interactions that boost students learning. Data from CLASS observations are used to support teachers' unique professional development needs, set goals, and improve teaching practices. This 2 hour overview training provides participants with an introduction to the CLASS.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> .2 CHCs  <b>Maximum of 14 Participants.</b>
Wednesday, October 5, 2016 6:30pm-9:00pm CCR&R AND Wednesday, October 12, 2016 6:30pm-9:00pm CCR&R	<b>NC Foundations for Early Learning and Development</b>  Liz Tuttle Quality Enhancement Coordinator	This Foundations course will provide participants with an introduction to the document North Carolina Foundations for Early Learning and Development. Participants will use the book to learn about the standards, how they are structured, and how to implement them in early childhood settings. Participants will construct the knowledge base necessary to use the standards in supporting children in their learning and development by embedding the standards in daily classroom planning and practice.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> .5 CEUs  <b>Must attend both Sessions! No partial credit will be given.</b>
Tuesday, October 11, 2016 6:30pm-8:30pm CCR&R AND Tuesday, October 18, 2016 6:30pm-8:30pm CCR&R	<b>Emergency Preparedness &amp; Response for Family Child Care Homes</b>  Cali Broughton, Professional Development Coordinator	Session 1 covers planning and preparing for emergencies in early care and education settings. It includes an overview and an introduction to the online EPR Plan template. After Session 1, the participants will return to their homes with an assignment of preparation work for completing the online EPR Plan. Session 2 will cover questions about the assignment, practicing, responding and recovery related to emergencies. These trainings focus on EPR for Family Child Care Homes	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> 0.5 CEUs  <b>Must attend both Sessions! No partial credit will be given.</b>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Thursday, October 13, 2016 6:30pm-8:30pm CCR&R	<b>Let's Talk About That!            Positive Language and            Interactions with            Preschoolers</b>  Liz Tuttle, Quality Enhancement Coordinator	How is the communication in your program? How much of the talking done in your classroom is positive versus negative? Are the interactions with children forced or meaningful? Join us as we learn ways to provide positive verbal and non-verbal communication as well as interactions that are meaningful and beneficial for children. Simple communication strategies that are easy to implement will be provided!	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Wednesday, October 19, 2016 6:30pm-8:30pm CCR&R	<b>Fostering Emotional            Literacy            How Are You? How Am I?</b>  Sonia Sumner, Behavioral Specialist	Most preschool teachers are diligent about introducing their students to a large variety of literature and pre-literacy activities. But emotional literacy—the ability to identify, understand and respond to emotions in yourself and others in a healthy manner—is even more basic to school readiness. We'll examine the many benefits to children who gain a strong foundation in emotional literacy, explore simple ways in which you can foster emotional literacy in your classroom, and share some excellent resources for tools and activities teachers can incorporate into their daily classroom curriculum to make intentional teaching of emotions fun and easy.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Thursday, October 20, 2016 6:30pm-8:30pm CCR&R	<b>Social and Emotional            Milestones—Birth to 36            Months: Building Blocks            for Future Learning</b>  Bonnie Gould, Infant Toddler Specialist	First everything is “mine,” then children learn to take turns, and eventually they learn to share. For infants and toddlers this learning happens through relationships and includes developing a sense of self, a sense of self with others, and learning about feelings. All children need an emotionally secure environment that supports healthy development in this learning domain. This workshop examines social/emotional competence as a vital component of later school readiness. Participants will learn how a responsive caregiver can help the youngest of our children form secure attachments, learn to navigate feelings and emotions, and begin to develop self-regulation and social skills, the building blocks for future learning.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Tuesday, October 25, 2016 6:30pm-8:30pm CCR&R	<b>Bodies and Potties:            Body Consciousness and            Potty Training for            Toddlers</b>  Bonnie Gould, Infant Toddler Specialist	One way children learn about their world is through their bodies and physical experiences. Learning about their bodies is no exception. We will discuss strategies for how to talk with young children appropriately as they become more aware of their bodies and its parts beyond just their fingers and toes. Part of developing this “body consciousness” includes the potty training process. The signs that children are ready to start the transition from diapers to using the potty will be shared as well as guidelines and strategies for successful potty training experiences.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Thursday, October 27, 2016 6:30pm—8:30pm CCR&R	<b>IT’S SIDS</b>  Bonnie Gould, Infant Toddler Specialist	This required training explains all the parts of North Carolina’s SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other “Best Practice” recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Friday, October 28, 2016 9:00am-3:00pm CCR&R	<b>Family Child Care Home            (FCCH) Pre-Licensing            Workshop</b> Letha Ricks, Quality Enhancement Coordinator	This training provides a comprehensive review of the North Carolina Family Child Care Home rules and regulations for those individuals who are planning to operate a family child care home. Participants will review a copy of the DCDEE FCCH Handbook, discuss laws and rules, and look at strategies and tools for opening a successful business. Attendees are encouraged to bring snacks — a refrigerator, toaster oven, and microwave will be available. A 1 hour lunch break will occur during the training and several restaurants are close by.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> .5 CEUs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Tuesday, November 1, 2016 6:15pm-9:15pm CCR&R	<b>Be Active Kids</b>  Liz Tuttle & Letha Ricks, Quality Enhancement Coordinators	Be Active Kids is a curriculum that teaches physical activity through motor skills and movement concepts. The training focuses on children ages birth-5 years old. Participants will receive a movement guide that will give them developmentally appropriate physical activities for infants, toddlers and preschoolers that are fun and easy. Join us and discover how to put the <b>FUN</b> in physical activity!	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 3 CHC's <b>FREE-1 CHC</b> <b>FREE -MOVEMENT GUIDE</b>  <b>Maximum of 12 participants.</b>
Wednesday, November 2, 2016 6:30pm-8:30pm CCR&R	<b>Change Is Hard! But It Doesn't Have To Hurt</b>  Sonia Sumner, Regional Behavioral Specialist	Experts estimate that 20-30% of a young child's day involves transitioning from one activity to another. That's a lot of moving and a lot of wasted time! Unless teachers plan transitions as carefully and intentionally as they plan the rest of their day, that time can be stressful and frustrating for teachers and children alike. Participants will identify the transitions in their daily schedule, determine ways to eliminate some transitions, and learn strategies to support smooth transitions.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHC's
Monday, November 7, 2016 6:30pm-9:00pm AND Monday, November 14, 2016 6:30pm-9:00pm CCR&R	<b>NC Foundations for Early Learning and Development</b>  Letha Ricks, Quality Enhancement Coordinator	This Foundations course will provide participants with an introduction to the document North Carolina Foundations for Early Learning and Development. Participants will use the book to learn about the standards, how they are structured, and how to implement them in early childhood settings. Participants will construct the knowledge base necessary to use the standards in supporting children in their learning and development by embedding the standards in daily classroom planning and practice.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> .5 CEUs  <b>Must attend both Sessions! No partial credit will be given.</b>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Tuesday, November 8, 2016 6:30pm—8:30pm <b>New Bern Fire Department</b> <b>1401 Neuse Blvd</b> <b>New Bern, NC 28560</b>	<b>Fire Safety</b> Jeremy Blalock, New Bern Fire Department & Danny Hill, New Bern Fire Department	This workshop will discuss how to prevent, extinguish, and control fires in home and child care settings. Participants will have the opportunity to use a real fire extinguisher.	<b>Cost:</b> \$8.00 for CCR&R Library Members/\$10.00 for non-members <b>Credit:</b> 2 CHCs
Wednesday, November 9, 2016 6:30pm-8:30pm CCR&R	<b>Music and Movement Making Music Marvelous</b>  Bonnie Gould, Infant Toddler Specialist	Music and Movement activities will help children develop language skills by singing familiar songs, repeating nursery rhymes, and reciting short poems. Music is a wonderful way to develop children’s self esteem, encourages creativity and self-expression. Children will develop listening skills as they listen to a variety of music. When children repeat patterns, and participate in sequencing they are learning math concepts. Music and Movement activities will help develop and enhance physical development as they jump, spin, twirl, stoop, bend, during dance movements. Music is a wonderful way to work with a child that has special needs. Music will help stimulate speech development and enhance cognitive and physical development.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Thursday, November 10, 2016 6:30pm—8:30pm And Thursday, November 17, 2016 6:30pm-8:30pm CCR&R	<b>Emergency Preparedness &amp; Response for Childcare Centers</b>  Cali Broughton, Professional Development	Session 1 covers planning and preparing for emergencies in early care and education settings. It includes an overview and an introduction to the online EPR Plan template. After Session 1, the participants will return to their facility with an assignment of preparation work for completing the online EPR Plan.  Session 2 will cover questions about the assignment, practicing, responding and recovery related to emergencies. These trainings focus on EPR for Centers.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> 0.5 CEU’s  Must attend both sessions! No partial credit will be given. Maximum of 12 Participants (Limit one person per center).

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Tuesday, November 15, 2016 6:30pm-8:30pm CCR&R	<b>Introduction to CLASS</b>  Cali Broughton Professional Development	The CLASS (Classroom Assessment Scoring System) is an observational tool that provides a common lens and language, focused on the classroom interactions that boost students learning. Data from CLASS observations are used to support teachers unique professional development needs, set goals, and improve teaching practices. This 2 hour overview training provides participants with an introduction to the CLASS.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members  <b>Credit:</b> 2 CHCs  <b>Maximum of 14 Participants.</b>
Wednesday, November 16, 2016 6:30pm-8:30pm CCR&R	<b>Temperament of Infants and Toddlers: Understanding and Supporting Individual Differences</b>  Bonnie Gould, Infant Toddler Specialist	We all have our own way of adapting and responding to the world around us. Are you distractible or persistent, sensitive or easy going? These characteristics describe temperament. During this workshop, we'll learn about 9 temperament traits and 3 large categories used to describe most infants and toddlers. Strategies on how to care for children based on their temperament type will be shared. We will also discuss the "goodness of fit" between your own temperament and the infants and toddlers in your care and explore the role of culture as it relates to temperament. By understanding temperament, caregivers can provide the supports needed to help every infant and toddler feel safe and secure in the child care setting. This training provides information that supports the ITERS-R subscales: Space and Furnishings, Listening and Talking and Interactions and Program Structure.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members  <b>Credit:</b> 2 CHCs

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KNOW**



CCR&R's Quarterly Training Calendar and Parent/Provider Newsletter can be accessed at our web-



<https://www.facebook.com/CravenSmartStart>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Monday, November 21, 2016 6:30pm-8:30pm CCR&R	<p style="text-align: center;"><b>IT'S SIDS</b></p> <p style="text-align: center;">Bonnie Gould, Infant Toddler Specialist</p>	<p>This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practice" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.</p>	<p><b>Cost:</b> \$6.00 for CCR&amp;R Library Members/\$8.00 for non-members</p> <p><b>Credit:</b> 2 CHCs</p>
Thursday, December 1, 2016 6:30pm-9:00pm CCR&R AND Thursday, December 8, 2016 6:30pm-9:00pm CCR&R	<p style="text-align: center;"><b>Choosing and Using an Approved Curriculum with Formative Assessment Strategies</b></p> <p style="text-align: center;">Liz Tuttle, Quality Enhancement Coordinator</p>	<p>This workshop will provide participants working in early care and education programs with guidelines for identifying, selecting, and planning to implement a developmentally appropriate, evidence based curriculum for children birth to age 5. It will also provide guidance on understanding and selecting formative and summative assessment tools of learning to measure if children are developing and learning through the curriculum.</p>	<p><b>Cost:</b> \$20.00 for CCR&amp;R Library Members/\$25.00 for non-members</p> <p><b>Credit:</b> .5 CEUs</p> <p><b>Must attend both sessions! No partial credit will be given.</b></p>
Monday, December 5, 2016 6:30pm-9:00pm CCR&R AND Wednesday, December 7, 2016 6:30pm-9:00pm CCR&R	<p style="text-align: center;"><b>Forming First Relationships: Using Respectful, Responsive and Reciprocal Practices with Infants and Toddlers</b></p> <p style="text-align: center;">Bonnie Gould, Infant Toddler Specialist</p>	<p>Starting at the earliest moments, relationships are being formed. These first relationships are the crucial foundation of children's ability to learn. How do you get to know the children and families in your care? Do you spend time with children and their families learning from and about each other? Focusing on the Nurturing and Responsive Relationships level of the Center on the Social Emotional Foundation for Early Learning (CSEFEL) Pyramid Model, we will discover specific strategies to foster social and emotional wellness in infants and toddlers.</p>	<p><b>Cost:</b> \$20.00 for CCR&amp;R Library Members/\$25.00 for non-members</p> <p><b>Credit:</b> .5 CEUs</p> <p><b>Must attend both sessions! No partial credit will be given.</b></p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Tuesday, December 6, 2016 6:30pm-8:30pm CCR&amp;R AND Tuesday, December 13, 2016 6:30pm-8:30pm CCR&amp;R</p>	<p><b>Emergency Preparedness &amp; Response for Family Child Care Homes</b></p> <p>Cali Broughton, Professional Development</p>	<p>Session 1 covers planning and preparing for emergencies in early care and education settings. It includes an overview and an introduction to the online EPR Plan template. After Session 1, the participants will return to their homes with an assignment of preparation work for completing the online EPR Plan. Session 2 will cover questions about the assignment, practicing, responding and recovery related to emergencies. These trainings focus on EPR for Family Child Care Homes.</p>	<p><b>Cost:</b> \$20.00 for CCR&amp;R Library Members/\$25.00 for non-members <b>Credit:</b> 0.5 CEU'S <b>Must attend both sessions! No partial credit will be given.</b> <b>Maximum of 12 Participants (Limit one person per center).</b></p>
<p>Thursday, December 8, 2016 9:00am-4:30pm CCR&amp;R AND Thursday, December 15, 2016 9:00am-4:30pm CCR&amp;R</p>	<p><b>The Art &amp; Science of Technical Assistance</b></p> <p>Letha Ricks, Quality Enhancement Coordinator</p>	<p>Technical Assistance is a viable strategy for improving the quality of child care in this country. It helps child care programs achieve higher levels of quality. TA Providers are invited to attend this 20 hour (2.0 CEU) learning session to enhance their TA skills. During the training, participants will: define the role of the TA Practitioner; review approaches of TA which include knowledge of effective communication strategies &amp; recognition of cultural diversity in the early childhood setting; recognize the role of the TA practitioner as a change agent using appropriate models &amp; practices; and assist TA practitioners in developing a responsive professional development plan providing self-assessment, reflection, growth, &amp; leadership opportunities. This training is divided into 4 Modules with Module 1 and Module 3 being completed as independent assignments before attending Module 2 and Module 4.</p>	<p><b>Cost:</b> \$50.00 for CCR&amp;R Library Members/\$55.00 for non-members <b>Credit:</b> 2.0 CEUs <b>*Registration deadline is Monday, November 28th.</b> <b>Must attend both sessions! No partial credit will be given.</b> <b>This training is ONLY open to Technical Assistance Providers.</b></p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Thursday, December 15, 2016 6:30pm-8:30pm CCR&amp;R</p>	<p><b>More Than Just Routine: Turn those Everyday Moments into the Extraordinary!</b></p> <p>Bonnie Gould, Infant Toddler Specialist</p>	<p>What does the word “curriculum” mean to you? If teaching skills and planning projects are the first ideas that come to mind, then this workshop will open your eyes to a new way of thinking about infant-toddler “curriculum.” Infant and toddler teachers spend a large part of the day engaged in routine caregiving responsibilities. These are key learning times! Participants will gain an understanding of why routines are essential to “curriculum” for infants and toddlers. Participants will learn how responsive and respectful one-on-one caregiving routines are opportunities for building relationships and learning, and how these routines are connected to culture and family values.</p>	<p><b>Cost:</b> \$6.00 for CCR&amp;R Library Members/\$8.00 for non-members</p> <p><b>Credit:</b> 2 CHCs</p>

# CCR&R Training Policies & Procedures

1. All **payments are due at time of registration**. Trainings/classes are filled on a **first paid/first registered basis**. Training fees must be brought into CCR&R during normal business hours, Monday—Friday, 8:00am—5:00pm, in person at our office, or mailed to 2111 Neuse Blvd Suite F, New Bern, NC 28560. **Employees of CCR&R/Craven Smart Start are not allowed to take any money outside of the office, or after normal business hours.**
2. **A registration form must accompany all payments for each participant**. Registration forms are attached to the Training Calendar, can be picked up at our office, or can be accessed online at [www.cravensmartstart.org](http://www.cravensmartstart.org). A registration form must be submitted for all trainings—even FREE trainings.
3. All fees and registration forms are due 2 days before a scheduled training by 5:00pm, unless otherwise stated on the Training Calendar. No participants will be added to a Training Roster after the registration date closes.
4. **No refunds** will be given. A credit for future trainings will be given if a class is cancelled due to unforeseen circumstances on the part of CCR&R, or the minimum number of participants is not reached.
5. **Cancellations must be made at least 24 hours in advance**. A training credit will be issued if a paid participant calls to cancel at least 24 hours in advance of the training. Individuals who miss a training (for any reason) will not be given a credit unless they called 24 hours in advance.
6. **Substitutions of participants will not be allowed**.
7. Only paid participants who are registered for the training will be allowed in the building after normal business hours due to liability reasons. This means no children or other adults will be allowed in the building.
8. Individuals who are on the **CCR&R “No Services List”** are not eligible to attend trainings with CCR&R until all fines are paid in full with CCR&R.
9. Doors will open 30 minutes before a training is scheduled to start. Anyone more than 15 minutes late will not be admitted into the training due to requirements for DCDEE contact hours/CEU’s. **To enter the building, use the double doors on the side of the building—the back entrance to Craven Smart Start.**
10. Every participant must fill out the **sign-in** sheet completely. This includes signing under his or her typed name and filling out all other required information. **No signature means no attendance, which means no credit!**
11. If a training is held off site at a child care facility, the Director or Assistant Director must be in the building at all times while the training is taking place.
12. Unless otherwise stated, **each class/training must have a minimum of 7 paid participants** in order to be held. If the required number of participants is not met by the **registration deadline**, the class will be canceled and registered participants will receive a credit that can be used towards future trainings.

**There are no exceptions to the above!**

If you have any questions, concerns, or would like clarification on our policies and procedures, please call Venus @ (252) 672-5921 ext. 32.



Revised June 2016





# Child Care Resource & Referral

## Training Registration Form

### Quarter 2: October, November, December 2016



Name: \_\_\_\_\_ Phone number: (\_\_\_\_\_)\_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Email Address: \_\_\_\_\_@\_\_\_\_\_

CCR&R Library Member Number (if applicable): \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Work Phone Number: (\_\_\_\_\_)\_\_\_\_\_

County in which you are employed: \_\_\_\_\_

Classroom: \_\_\_\_\_ Ages you work with: \_\_\_\_\_

\*Please fill out the above information accurately as it will be used to contact you in the event of any changes, track your training participation/attendance in our database, etc.

Date of Training	Training Title	Cost of Training

\*If you would like to purchase a CCR&R Lending Library Membership, please check below and include an additional \$10.00 for the annual fee. If you choose this option, a library card will be mailed to you at the address provided above.

CCR&R Library Membership [  ] \$10.00

Total Amount Enclosed \$\_\_\_\_\_

\_\_\_\_\_check \_\_\_\_\_ cash \_\_\_\_\_ money order

\*\*Registration will not be confirmed until payment is received. If a training is full when payment is received, you will be contacted at the information you provided above.

Please make checks payable to:

**Craven Smart Start**  
2111 Neuse Blvd Suite F  
New Bern, NC 28560