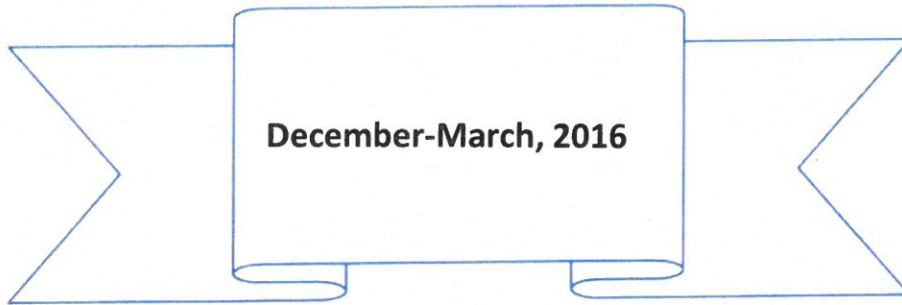


# REGION 2

## Training Calendar



**Beaufort County**

**Hyde County**

**Craven County**

**Pamlico County**

**Tyrrell County**

**Washington County**

*Child Care Resource & Referral*



**Event List**

◀ Back ● Calendar View ● Hide Past Events ● Cancel

Date & Time	Upcoming Events	Status	<a href="#">More Info</a> <a href="#">Register</a>
Tue Feb 2, 2016 6:30 - 8:30p	<a href="#">ITS-SIDS</a>	● Open	<a href="#">More Info</a> <a href="#">Register</a>
Directors and staff caring for children ages 12 months and younger must complete training on safe sleep practices within four months of assuming care-giving responsibilities & every 3-yrs from the completion of initial ITS-SIDS training. Target Audience: Teachers of Infant 12 months and younger			
Tue Feb 16, 2016 6:30 - 8:30p	<a href="#">Making Music Marvelous!</a>	● Open	<a href="#">More Info</a> <a href="#">Register</a>
Music and Movement activities help children stimulate early literacy skills through singing songs, repeating nursery rhymes, poems, speech & comprehension! Children's self-esteem, creativity and self-expression develops! Listening skills are enhanced through music varieties & rhythmic patterns! Sequencing skills that develop math concepts are formed! Music/Movement enhance children's physical growth as they move their bodies during dance and is a great strategy for working with children with special needs! Lively & entertaining!			
Tue Feb 23, 2016 6:30 - 8:30p	<a href="#">Winning Ways To Talk To Children</a>	● Open	<a href="#">More Info</a> <a href="#">Register</a>
Focuses on ways teachers can use positive adult-child interaction techniques to help establish strong relationships with children, foster self-esteem and independence, and facilitate their language development. Includes positive methods of communicating with children, including: talking "with" instead of "at" children, Using "Dos" instead of "Don'ts" to redirect behaviors, identifying/expressing feelings, "I" messages, using reason & logic, nurturing control & encouraging independence.			
Tue Mar 1, 2016 6:30 - 8:30p	<a href="#">Fostering Emotional Literacy</a>	● Open	<a href="#">More Info</a> <a href="#">Register</a>
Emotional literacy is the ability to identify, understand and respond to emotions in yourself and others in a healthy manner and is an essential basic to school readiness. This workshop shares excellent resources, tools and activities teachers can incorporate into the daily curriculum to make intentional teaching of emotions fun and easy. Target Audience: Teachers of Preschool aged children			
Tue Mar 15, 2016 6:30 - 9:30p	<a href="#">Be Active Kids!</a>	● Open	<a href="#">More Info</a> <a href="#">Register</a>
Learn what the experts say about healthy eating and physical activity goals for children in your care! Engaging and very informative. Three hours of training for just \$5. Free tool kit too! Target Audience: All Early Educators! MUST REGISTER NO LATER THAN FEBRUARY 12TH!			
Date & Time	Past Events	Status	<a href="#">More Info</a>
Tue Jan 19, 2016 6:30 - 8:30p	<a href="#">More Than Just Routines</a>	● Closed	<a href="#">More Info</a>
If teaching skills and planning projects are the first ideas that come to mind when you think of "curriculum, then this workshop will open your eyes to a new way of			

thinking about infant-toddler "curriculum." For this age group, key learning opportunities occur during everyday routines. Learn how responsive respectful routines can be used in intentional skill building!  
Infant-Toddler Early Educators Only!

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Tue Jan 5, 2016  
6:30 - 8:30p

[Emergency Preparedness & Response](#)

● Closed [More Info](#)

ONLY 10 PARTICIPANTS PER TRAINING! Licensed facilities are now required to have at least one staff (center director with one designated person) & FCCH owner trained and must create an EPR Plan. Training designed to assist programs to adequately prepare staff to respond to the needs of children/others in the event of disasters and emergencies.

Training consists of two workshops, two weeks apart, lasting two hours each, with a simple homework assignment in between, for the other hour of credit. Training will begin promptly at 6:30 pm (Front door locked once training begins.)

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Tue Dec 8, 2015  
6:30 - 8:30p

[Medication Administration](#)

● Closed [More Info](#)

Laws and best practices for administering medication safely in child care. Participants will learn how to identify, store, measure, and dispose of medication properly. Will practice the 6 rights of the medication administration process using appropriate techniques and tools. Target Audience: All Early Educators

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Tue Dec 1, 2015  
6:30 - 8:30p

[Using Family Style Dining](#)

● Closed [More Info](#)

First of many workshops shredding light on why specific Developmental Appropriate Practices are regarded as essential in high quality early learning environments. Participants will be amazed at how providing family style dining experiences enhance skill development in a variety of domains!  
Target Audience: All Early Educators/Food Service Staff

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## COMING SOON

### EMERGENCY PREPAREDNESS AND RESPONSE IN CHILDCARE



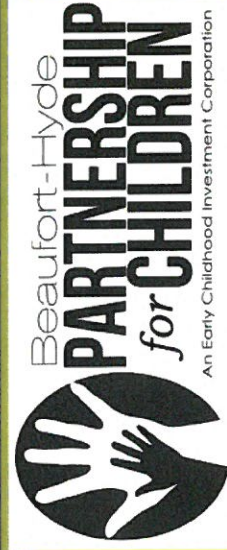
The new training from DCDEE is out now. I have been trained to provide this training. As of July 1, 2015 this training is **mandatory for all Child Care Home Providers and Child Care Center Directors (or their designated staff member)**.

All existing licensed providers will have two years to get the training. (by July 2017) I recommend center directors take the training with their designated person, as they will only have four months to get a new person trained if that person leaves their facility and they don't have anyone else trained.

Newly licensed facilities will have only one year to get the training. (from licensing date)

Trainings will be limited to 10 facilities (2 per facility) and consists of two separate two hour trainings with a one hour assignment to be done between trainings. Beaufort/Hyde participants will be accepted on a first come first serve basis. Out of county participants will be accepted if there are any openings.

Trainings are planned to begin in October 2015. Watch our website for our next quarter training schedule for dates and registration information.









# Child Care Resource & Referral

## Training Calendar

Quarter 3: January, February & March 2016



Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Thursday, January 7, 2016 6:30pm-8:30pm CCR&R	<b>More Than Just Routine:            Turn those Everyday            Moments into the            Extraordinary!</b> Bonnie Gould, Infant Toddler Specialist	What does the word “curriculum” mean to you? If teaching skills and planning projects are the first ideas that come to mind, then this workshop will open your eyes to a new way of thinking about infant-toddler “curriculum.” Infant and toddler teachers spend a large part of the day engaged in routine caregiving responsibilities. These are key learning times! Participants will gain an understanding of why routines are essential to “curriculum” for infants and toddlers. Participants will learn how responsive and respectful one-on-one caregiving routines are opportunities for building relationships and learning, and how these routines are connected to culture and family values.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Wednesday, January 20, 2016 6:30pm-8:30pm CCR&R	<b>Choice &amp; Preference:            Preventing Power Struggles            with Preschoolers</b> Sonia Sumner, Behavioral Specialist	We all want to be in control of our own lives. But young children usually have very few opportunities to make choices about what they do and when they do it. They’re told when to get up, what to wear, what to eat and when to eat it, where to go and what to do when they get there. Introducing choice into a young child’s life can be a powerful tool to promote improved behavior in your classroom. Come learn the five steps to using the choice making strategy and discover how easily you can embed choice-making opportunities into your classroom and short-circuit power struggles with your preschoolers.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Thursday, January 21, 2016 6:30pm-8:30pm CCR&R	<b>Temperament of Infants and Toddlers: Understanding and Supporting Individual Differences</b> Bonnie Gould, Infant Toddler Specialist	We all have our own way of adapting and responding to the world around us. Are you distractible or persistent, sensitive or easy going? These characteristics describe temperament. During this workshop, we'll learn about 9 temperament traits and 3 large categories used to describe most infants and toddlers. Strategies on how to care for children based on their temperament type will be shared. We will also discuss the "goodness of fit" between your own temperament and the infants and toddlers in your care and explore the role of culture as it relates to temperament. By understanding temperament, caregivers can provide the supports needed to help every infant and toddler feel safe and secure in the child care setting. This training provides information that supports the ITERS-R subscales: Space and Furnishings, Listening and Talking and Interactions and Program Structure.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Saturday, January 23, 2016 8:00am-1:00pm CCR&R	<b>Introduction to Cultural Competence: Awareness</b> Letha Ricks, Quality Enhancement Coordinator	This course focuses on the specific stage of Awareness in the Cultural Competence BSC Conceptual Framework and the process for developing culturally responsive teaching practices in Early Childhood Education. Participants will have the opportunity to participate in both independent and cooperative learning activities.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> .5 CEUs <b>Minimum of 12 Participants.</b>



Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Tuesday, January 26, 2016 <b>6:15pm-9:15pm</b> CCR&R	<b>Be Active Kids</b> Terri Walls, RN Child Care Health Consultant & Letha Ricks, Quality Enhancement Coordinator	Be Active Kids is a curriculum that teaches physical activity through motor skills and movement concepts. The training focuses on children ages birth-5 years old. Participants will receive a curriculum kit (FREE) that will give them developmentally appropriate physical activities for infants, toddlers and preschoolers that are fun and easy. Join us and discover how to put the <b>FUN</b> in physical activity!	<b>Cost:</b> \$9.00 for CCR&R Library Members/\$12.00 for non-members <b>Credit:</b> 3 CHC's <b>Maximum of 12 participants.</b>
Thursday, January 28, 2016 6:30pm-8:30pm CCR&R	<b>Foundations of Inclusion</b> Letha Ricks, Quality Enhancement Coordinator	This training provides an overview of inclusion. Participants will define inclusion and features of early childhood inclusion, discuss the legal and policy foundations of inclusion, learn about research-based inclusion practices, and identify actions that early care and educational professionals might take to build a high quality inclusive program.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Friday, February, 5, 2016 9:00am-1:00pm <b>Duffyfield CDC</b> <b>1200 Myrtle Ave, New Bern,</b> <b>NC 28560</b>	<b>Playground Safety</b> Letha Ricks, Quality Enhancement Coordinator	This training discusses playground safety techniques as well as equipment regulations. Participants will travel to a nearby child care facility to practice what they have learned in regards to inspecting a playground for safety.	<b>Cost:</b> \$12.00 for CCR&R Library Members/\$16.00 for non-members <b>Credit:</b> 4 CHCs



Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Monday, February 8, 2016 6:30pm-9:00pm</p> <p>Monday, February, 15, 2016 6:30pm-9:00pm</p>	<p><b>Infant Toddler Zone</b> Cali Broughton, Quality Enhancement Coordinator/Professional Development</p>	<p>This workshop will increase participants' knowledge in the following areas: positive guidance to use with infants and toddlers; how the environment supports infants/toddlers social and emotional development; ways to provide safe and enjoyable mealtime experiences in group infant/toddler care settings; sanitation requirements for diapering and toileting routines; and routines as opportunities for infant/toddler development and learning.</p>	<p><b>Cost:</b> \$12.00 for CCR&amp;R Library Members/\$16.00 for non-members <b>Credit:</b> 5.5 CHCs</p> <p><b>This is a 2 part class. Must attend all sessions! No partial credit will be given.</b></p>
<p>Tuesday, February 9, 2016 6:30pm-9:00pm AND Thursday, February 11, 2016 6:30pm-9:00pm CCR&amp;R</p>	<p><b>Guiding Infant Toddler Early Learning Using the NC Foundations</b> Bonnie Gould, Infant Toddler Specialist</p>	<p>The NC Foundations for Early Learning and Development is designed to be a resource for educators, families, and others involved in early care and education. Come see how this document provides a better understanding of the 5 domains of learning and how combining experiences from all 5 they foster the development of the "whole child". We will explore supportive practices used in everyday situations that represent the guiding principles of early learning and development. Emphasis will be placed on the "Goal and Developmental Indicator Continuum" in order to recognize the unique developmental characteristics of infants and toddlers and help you better meet their individual needs. This training provides information that supports the ITERS-R subscales: Listening and Talking, Activities, Interaction and Program Structure.</p> <p><b>Please bring your copy of the NC Foundations for Early Learning and Development with you.</b></p>	<p><b>Cost:</b> \$20.00 for CCR&amp;R Library Members/\$25.00 for non-members <b>Credit:</b> .5 CEUs <b>Must attend both sessions! No partial credit will be given!</b></p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Wednesday, February 17, 2016 6:30pm-8:30pm CCR&R AND Thursday, February 25, 2016 6:30pm-8:30pm CCR&R	<b>Emergency Preparedness &amp; Response for Childcare</b>  Terri Walls, RN Child Care Health Consultant	Session 1 covers planning and preparing for emergencies in early care and education settings. It includes an overview and an introduction to the online EPR Plan template. After Session 1, the participants will return to their facility with an assignment of preparation work for completing the online EPR Plan. Session 2 will cover questions about the assignment, practicing, responding and recovery related to emergencies.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> 0.5 CEU'S <b>Must attend both sessions! No partial credit will be given.</b> <b>Maximum of 12 Participants (Limit one person per center).</b>
Thursday, February 18, 2016 6:30pm-8:30pm CCR&R	<b>Self Management: Please Teach Me What To Do</b>  Sonia Sumner, Behavioral Specialist	Learning new skills is hard, and when you're a preschooler every skill is new. Learning to manage your own behavior can be the hardest skill of all. Teaching self-management can be an intensive process, but it's a skill that is crucial to kindergarten readiness. When children can navigate the classroom with minimal adult assistance, they learn to take ownership of their own choices, they treat others better, and are better able to calm themselves and to problem solve. Come learn the five steps to teaching self-management skills so you and your children can reap the benefits.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs

**SAVE THE DATE!!!**

**Building Brighter Futures Conference**

**When: Saturday, March 12th, 2016**

**Where: Craven Community College, Orringer Hall**

**Time: 8:00AM-3:00PM**



Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Friday, February 19, 2016 9:00am-3:00pm CCR&R	<b>Family Child Care Home (FCCH) Pre-Licensing Workshop</b> Letha Ricks, Quality Enhancement Coordinator & Liz Tuttle, Quality Enhancement Coordinator	This training provides a comprehensive review of the North Carolina Family Child Care Home rules and regulations for those individuals who are planning to operate a family child care home. Participants will review a copy of the DCDEE FCCH Handbook, discuss laws and rules, and look at strategies and tools for opening a successful business. Attendees are encouraged to bring snacks — a refrigerator, toaster oven, and microwave will be available. A 1 hour lunch break will occur during the training and several restaurants are close by.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> .5 CEUs
Tuesday, February 23, 2016 6:30pm-8:30pm CCR&R	<b>IT'S SIDS</b> Terri Walls, RN Child Care Health Consultant	This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practice" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Wednesday, February 24, 2016 6:30pm-8:30pm CCR&R	<b>KIT (Kids Included Together): Supporting Positive Behaviors</b> Cathy Keating-Cox	Learn how to support positive behaviors in out of school time programs. Participants will learn how to moderate the learning environment and engage in strategies and developmentally appropriate practices to make a positive difference in student behaviors.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHC's

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Monday, February 29, 2016 6:30pm-8:30pm CCR&R	<b>Foundations of Inclusion</b> Letha Ricks, Quality Enhancement Coordinator	This training provides an overview of inclusion. Participants will define inclusion and features of early childhood inclusion, discuss the legal and policy foundations of inclusion, learn about research-based inclusion practices, and identify actions that early care and educational professionals might take to build a high quality inclusive program.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Wednesday, March 2, 2016 6:30pm-9:00pm AND Wednesday, March 9, 2016 6:30pm-9:00pm CCR&R	<b>Choosing and Using an Approved Curriculum with Formative Assessment Strategies</b> Liz Tuttle, Quality Enhancement Coordinator	This workshop will provide participants working in early care and education programs with guidelines for identifying, selecting, and planning to implement a developmentally appropriate, evidence-based curriculum for children birth to age 5. It will also provide guidance on understanding and selecting formative and summative assessment tools of learning to measure if children are developing and learning through the curriculum.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> .5 CEUs <b>Must attend both sessions! No partial credit will be given.</b>



Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Saturday, March 12, 2016 8:00am-3:00pm Craven Community College 800 College CT New Bern, NC 28560 Orringer Hall</p>	<p><b>The 10th Annual Building Brighter Futures Early Childhood Conference</b></p>	<p>Information Regarding the conference coming soon! Register early! You do not want to miss the fantastic event!</p>	<p><b>Cost:</b> Early Registration (before 2/15/16) - \$20.00 After 2/15/16 —\$30.00 <b>Registration deadline is 2/29/16 or before maximum capacity is reached.</b> <b>Credit:</b> .5 CEU's Please use the separate conference registration form when registering for the conference.</p>
<p>Wednesday, March 16, 2016 9:00am-4:30pm AND Wednesday, March 30, 2016 9:00am-4:30pm CCR&amp;R</p>	<p><b>The Art &amp; Science of Technical Assistance</b> Letha Ricks, Quality Enhancement Coordinator</p>	<p>Technical Assistance is a viable strategy for improving the quality of child care in this country. It helps child care programs achieve higher levels of quality. TA Providers are invited to attend this 20 hour (2.0 CEU) learning session to enhance their TA skills. During the training, participants will: define the role of the TA Practitioner; review approaches of TA which include knowledge of effective communication strategies &amp; recognition of cultural diversity in the early childhood setting; recognize the role of the TA practitioner as a change agent using appropriate models &amp; practices; and assist TA practitioners in developing a responsive professional development plan providing self-assessment, reflection, growth, &amp; leadership opportunities. This training is divided into 4 Modules with Module 1 and Module 3 being completed as independent assignments before attending Module 2 and Module 4.</p>	<p><b>Cost:</b> \$50.00 for CCR&amp;R Library Members/\$55.00 for non-members <b>Credit:</b> 2.0 CEUs <b>*Registration deadline is 2/29/15 .</b> <b>Must attend both sessions! No partial credit will be given.</b> <b>This training is ONLY open to Technical Assistance Providers.</b></p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Wednesday, March 16, 2016 6:30pm-9:00pm AND Wednesday, March 23, 2016 6:30pm-9:00pm CCR&R	<b>NC Foundations for Early Learning and Development</b> Liz Tuttle, Quality Enhancement Coordinator	This Foundations course will provide participants with an introduction to the document North Carolina Foundations for Early Learning and Development. Participants will use the book to learn about the standards, how they are structured, and how to implement them in early childhood settings. Participants will construct the knowledge base necessary to use the standards in supporting children in their learning and development by embedding the standards in daily classroom planning and practice.	<b>Cost:</b> \$20.00 for CCR&R Library Members/\$25.00 for non-members <b>Credit:</b> .5 CEUs <b>Must attend both sessions! No partial credit will be given.</b>
Thursday, March 17, 2016 6:30pm-8:30pm CCR&R	<b>Fostering Emotional Literacy: How Are You? How Am I?</b> Sonia Sumner, Behavioral Specialist	Most preschool teachers are diligent about introducing their students to a large variety of literature and pre-literacy activities. But emotional literacy – the ability to identify, understand and respond to emotions in yourself and others in a healthy manner – is even more basic to school readiness. We'll examine the many benefits to children who gain a strong foundation in emotional literacy, explore simple ways in which you can foster emotional literacy in your classroom, and share some excellent resources for tools and activities teachers can incorporate into their daily classroom curriculum to make intentional teaching of emotions fun and easy.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs

**DID YOU  
KNOW**



CCR&R's Quarterly Training Calendar and Parent/ Provider Newsletter can be accessed at our website:  
[www.cravensmartstart.org](http://www.cravensmartstart.org)



<https://www.facebook.com/CravenSmartStart>

<https://www.facebook.com/cravencountyccrr>



Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Saturday, March 19, 2016 <b>9:00am-3:30pm</b> CCR&R	<b>CPR/First Aid</b> Terri Walls, RN Child Care Health Consultant	This class will include CPR for infants, children, and adults along with general first aid skills. Participants must check out a book from the CCR&R Lending Library office to review so they are familiar with the course material before the training.	<b>Cost:</b> \$55.00 for CCR&R Library Members/\$65.00 for non-members <b>Credit:</b> .6 CEUs <b>*Registration deadline is March 16.</b>  <b>Maximum of 6 participants.</b>
Tuesday, March 22, 2016 6:30pm-8:30pm CCR&R	<b>Social and Emotional Milestones—Birth to 36 Months: Building Blocks for Future Learning</b> Bonnie Gould, Infant Toddler Specialist	First everything is “mine,” then children learn to take turns, and eventually they learn to share. For infants and toddlers this learning happens through relationships and includes developing a sense of self, a sense of self with others, and learning about feelings. All children need an emotionally secure environment that supports healthy development in this learning domain. This workshop examines social/emotional competence as a vital component of later school readiness. Participants will learn how a responsive caregiver can help the youngest of our children form secure attachments, learn to navigate feelings and emotions, and begin to develop self-regulation and social skills, the building blocks for future learning.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs
Wednesday, March 30, 2016 6:30pm-8:30pm CCR&R	<b>IT'S SIDS</b> Bonnie Gould, Infant Toddler Specialist	This required training explains all the parts of North Carolina’s SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other “Best Practice” recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	<b>Cost:</b> \$6.00 for CCR&R Library Members/\$8.00 for non-members <b>Credit:</b> 2 CHCs

# CCR&R Training Policies & Procedures

1. All **payments are due at time of registration**. Trainings/classes are filled on a **first paid/first registered basis**. Training fees must be brought into CCR&R during normal business hours, Monday—Friday, 8:00am—5:00pm, in person at our office, or mailed to 2111 Neuse Blvd Suite F, New Bern, NC 28560. **Employees of CCR&R/Craven Smart Start are not allowed to take any money outside of the office, or after normal business hours.**
2. A **registration form must accompany all payments for each participant**. Registration forms are attached to the Training Calendar, can be picked up at our office, or can be accessed online at [www.cravensmartstart.org](http://www.cravensmartstart.org). A registration form must be submitted for all trainings—even FREE trainings.
3. All fees and registration forms are due 2 days before a scheduled training by 5:00pm, unless otherwise stated on the Training Calendar. No participants will be added to a Training Roster after the registration date closes.
4. **No refunds** will be given. A credit for future trainings will be given if a class is cancelled due to unforeseen circumstances on the part of CCR&R, or the minimum number of participants is not reached.
5. **Cancellations must be made at least 24 hours in advance**. A training credit will be issued if a paid participant calls to cancel at least 24 hours in advance of the training. Individuals who miss a training (for any reason) will not be given a credit unless they called 24 hours in advance.
6. **Substitutions of participants will not be allowed**.
7. Only paid participants who are registered for the training will be allowed in the building after normal business hours due to liability reasons. This means no children or other adults will be allowed in the building.
8. Individuals who are on the CCR&R **“No Services List”** are not eligible to attend trainings with CCR&R until all fines are paid in full with CCR&R.
9. Doors will open 30 minutes before a training is scheduled to start. Anyone more than 15 minutes late will not be admitted into the training due to requirements for DCDEE contact hours/CEU’s. **To enter the building, use the double doors on the side of the building—the back entrance to Craven Smart Start.**
10. Every participant must fill out the **sign-in** sheet completely. This includes signing under his or her typed name and filling out all other required information. **No signature means no attendance, which means no credit!**
11. If a training is held off site at a child care facility, the Director or Assistant Director must be in the building at all times while the training is taking place.
12. Unless otherwise stated, **each class/training must have a minimum of 7 paid participants** in order to be held. If the required number of participants is not met by the **registration deadline**, the class will be canceled and registered participants will receive a credit that can be used towards future trainings.

**There are no exceptions to the above!**

If you have any questions, concerns, or would like clarification on our policies and procedures, please call Bianca @ (252) 672-5921 ext. 32.



Revised September 2015







# Child Care Resource & Referral

## Training Registration Form

### Quarter 3: January, February & March 2016



Name: \_\_\_\_\_ Phone number: (\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Email Address: \_\_\_\_\_@\_\_\_\_\_

CCR&R Library Member Number (if applicable): \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Work Phone Number: (\_\_\_\_) \_\_\_\_\_

County in which you are employed: \_\_\_\_\_

Classroom: \_\_\_\_\_ Ages you work with: \_\_\_\_\_

\*Please fill out the above information accurately as it will be used to contact you in the event of any changes, track your training participation/attendance in our database, etc.

Date of Training	Training Title	Cost of Training

\*If you would like to purchase a CCR&R Lending Library Membership, please check below and include an additional \$10.00 for the annual fee. If you choose this option, a library card will be mailed to you at the address provided above.

CCR&R Library Membership [ ] \$10.00

Total Amount Enclosed \$ \_\_\_\_\_

\_\_\_\_\_ check \_\_\_\_\_ cash \_\_\_\_\_ money order

\*\*Registration will not be confirmed until payment is received. If a training is full when payment is received, you will be contacted at the information you provided above.

Please make checks payable to:  
**Craven Smart Start.**  
2111 Neuse Blvd Suite F  
New Bern, NC 28560

# Registration Form

Please Print Clearly

*Building Brighter Futures  
Early Childhood Conference  
Saturday, March 12 2016*

*Name:*

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*Address:*

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*Place of Employment:*

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*Phone:*

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*Email:*

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*Do you have any special diet restrictions?*

*(Vegetarian, etc.) \_\_\_\_\_*

*Early Registration Fee (before 2/15/16): \$20.00 per person*

*After 2/15/16—\$30.00*

*Registration deadline is 2/29/16 or before if maximum capacity is reached*

*Method of Payment Enclosed*

*Check (payable to Craven Smart Start Inc.)*

*Money Order*     *Cash (in person only)*

*Return registration form & payment to:*

*Child Care Resource & Referral*

*2111 Neuse Blvd Suite F*

*New Bern, NC 28560*

*NO REFUNDS/CREDITS/SUBSTITUTIONS*





## Calendar of Events

### **Board Meeting**

January 28, 2016

By Neil Callahan

Board Of Directors Monthly Board Meeting.

### **Self Management Training**

March 24, 2016

By Sonia Sumner

#### **Please, Teach Me What To Do**

Learning new skills is hard, and when you're a preschooler every skill is new. Learning to manage your own behavior can be the hardest skill of all. Teaching self-management can be an intensive process, but it's a skill that is crucial to kindergarten readiness. When children can navigate the classroom with minimal adult assistance, they learn to take ownership of their own actions and choices, they treat others better, and are better able to calm themselves and to problem solve. Come learn the five steps to teaching self-management skills so you and your children can reap the benefits.

### **Board Of Directors Meeting**

December 10, 2015

By Neil Callahan

The meeting will be held at the Pamlico Partnership office at 1:00.

### **Be Active Training**

January 26, 2016

By Michelle Shields

Motor Skills and Movement concepts for children Birth-Five. Every Home or Center will receive a take home kit.



## Emergency Preparedness Training

January 21, 2016

By Cindy Smith

### ***Emergency Preparedness and Response in Child Care Training***

The ***EPR in Child Care*** training for early educators is an in-person training. It has two separate face-to-face training sessions. Each session will last approximately two hours and has a one hour assignment between sessions.

Session 1 covers planning and preparing for emergencies in early care and education settings. It includes an overview and an introduction to the online EPR Plan template.

After Session 1, the participants will return to their facility with an assignment of preparation work for completing the online EPR Plan.

Session 2 will be held 1-3 weeks later and covers questions about the assignment, practicing, responding and recovery related to emergencies.

## CPR/First Aid

December 08, 2015

By Lena Rice

This class will include CPR for infants, children, and adults along with general first aid skills. Participants can check out a book from the Pamlico Partnership office to look at before the training so they are familiar with the course material before the training.

# TYRRELL – WASHINGTON COUNTY

## TRAINING CALENDAR

### TYRRELL-WASHINGTON PARTNERSHIP FOR CHILDREN

JANUARY - APRIL, 2016

DATE	TIME	WORKSHOP	DESCRIPTION	LOCATION	COST	CREDIT HOURS
1-12-16	TUESDAY 6PM-8PM	MEDICATION ADMINISTRATION	MEDICATIONS FOR INFANTS AND CHILDREN	COOPERATIVE EXTENTION PLYMOUTH, NC	\$5.00	2
1-26-16	TUESDAY 6PM-8PM	EMERGENCY PREPAREDNESS	HOW TO PREP FOR AN EMERGENCY SITUATIONS	COOPERATIVE EXTENTION PLYMOUTH, NC	\$5.00	2.5
2-15-16	MONDAY 6PM-8PM	EMERGENCY PREPAREDNESS	HOW TO PREP FOR AN EMERGENCY SITUATIONS	COOPERATIVE EXTENTION PLYMOUTH, NC	\$5.00	2.5
3-8-16	TUESDAY 6pm-8pm	INFECTIOUS DISEASES IN CHILDREN	CHILDHOOD DISEASES	COOPERATIVE EXTENTION PLYMOUTH, NC	\$5.00	2
4-4-16	MONDAY 6PM-8PM	IT'S SIDS	SAFE SLEEP PRACTICES	COOPERATIVE EXTENTION PLYMOUTH, NC	\$5.00	2
MAY	6PM-8PM	<u>TBA</u>		COOPERATIVE EXTENTION PLYMOUTH, NC	\$5.00	2
6-6-2016	6PM-8PM	<u>TBA</u>		COOPERATIVE EXTENTION PLYMOUTH, NC	\$5.00	2



