

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Monday, April 8, 2024 6:30 - 8:30 pm CCR&R—Face to Face	IT'S SIDS Demeka Bryant Birth—3 Specialist	This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Tuesday, April 9, 2024 6:30—8:30 pm CCR&R—Face to Face	Thinking Constructively with Loose Parts Tammy Cullom Quality Enhancement Coordinator	LOOK AT WHAT I MADE... CAN'T I PLAY A LITTLE LONGER? If you value the concept of play-based learning, come join us to learn more about "loose parts." Participants will identify and explore age-appropriate loose parts to develop infinite play opportunities for children by stimulating their imaginations and creativity.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Thursday, April 11, 2024 6:30—8:30 pm CCR&R Virtual	Partnering with Families to Address Challenging Behaviors: We are all in this together! Sonia Sumner Healthy Social Behavior Specialist	When a child uses challenging behaviors at school, parents and teachers need to work together to address the issue. However, when discussing behavior problems parents often feel blamed by the teachers and teachers often feel unsupported by the parents. This session focuses on developing strategies and skills to make these conversations more productive for everyone... especially the child! Participants will learn how to set the stage for and successfully conduct these difficult conversations with parents.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Monday, April 15, 2024 6:30—8:30 pm CCR&R—virtual	Supervision: Following the 5 W's Amanda Morris & Debbie Cashwell Quality Enhancement Professional Development and Health & Safety Specialists	In this training we will review the NC supervision rules, NC staff/child ratios, and NC staff/child interaction rules. We will discuss the 5 w's and how to apply them to supervision, ratios, and interactions. We will also discuss strategies to maintain compliance.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Thursday, April 18, 2024 8:30 am—12:30 pm CCR&R– Face to Face	Making Music Marvelous Bonnie Gould CCR&R Director	<i>In this session, we will engage in music and movement activities by using props, musical instruments, and dance.</i> Participants will have the opportunity to make their own instruments and props to use in their classroom!	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Thursday, April 25, 2024 6:30—8:30 pm CCR&R Face to Face	Causes of Misbehavior: Why do they act that way? Brandi Parnell Regional Behavioral Specialist	Why do some children come to depend on challenging behaviors while others discover better, more effective ways to get what they want? Generally, children use negative behavior when they lack the skills that would help them meet their needs. Teachers who take time to assess the reason for misbehavior are better able to teach children new social-emotional skills. This session focuses on the common reasons that children misbehave, a crucial first step in determining how to prevent/ reduce challenging behaviors.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Tuesday, May 7, 2024 6:30—8:30 pm Face to Face</p> <p>New Bern Fire Dept. Training Facility 333 Glenburnie Dr. New Bern</p>	<p>Fire Safety</p> <p>Jeff Connor New Bern Fire Department</p>	<p>This workshop will discuss how to prevent, extinguish and control fires in home and child care settings. Participants will have the opportunity to use a real fire extinguisher.</p>	<p>Cost: \$8.00 for CCR&R Library Members \$10.00 for non-members</p> <p>Credit: 1.5 CHCs</p> <p>Maximum of 40 Participants</p>
<p>Thursday, May 9, 2024 6:30—8:30 pm CCR&R—virtual</p>	<p>Deep Breathing: A Connection to Calm</p> <p>Sonia Sumner Healthy Social Behavior Specialist</p>	<p>This training is geared towards informing, assessing, and providing strategies to support the skill of deep breathing and making the connection to help children learn how to calm. Participants will assess their own responses and reactions in relation to deep breathing by creating an environment that naturally promotes this crucial skill to early social-emotional development. They will learn about the importance of and evidence-based research on why breathing with children matters. This training will provide you with the understanding of your relationship with yourself, your children, and your teaching team/s</p>	<p>Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members</p> <p>Credit: 2 CHCs</p>
<p>Monday, May 13, 2024 6:30—8:30 pm CCR&R Face to Face</p>	<p>IT'S SIDS</p> <p>Demeka Bryant Birth—3 Specialist</p>	<p>This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.</p>	<p>Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs</p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Thursday, May 16, 2024 6:30—8:30 pm CCR&R Face to Face	A Tisket, A Tasket, Fill Your Literacy Basket Amanda Morris Quality Enhancement Coordinator	The purpose of this training is to understand the importance of nursery rhymes to developing children. We will discuss what literacy is and what makes nursery rhymes a key part of early literacy. We will also explore ways to include nursery rhymes into our daily activities and routines.	Cost: \$8.00 for CCR&R Library Members/ \$10.00 for non-members Credit: 2 CHCs
Saturday, May 18, 2024 9:00—11:30 am CCR&R Face to Face	Emergency Preparedness and Response Angela Pate Region 2 Family Child Care Homes Specialist	The Emergency Preparedness and Response (EPR) in Child Care Training provides early educators with information and tools to prepare for many types of emergencies. The EPR in Child Care Training addresses NC Child Care Rules on emergency preparedness, current best practice recommendations, and guidance on completing the online EPR Plan. The EPR Plan template can be found on the North Carolina Emergency Management website. The training is presented in a two-and-a-half-hour session. NC Child Care Rules require that a designated individual from all licensed centers and family child care homes complete the training and submit a facility EPR Plan.	Cost: \$7.00 for CCR&R Library Members/\$9.00 for non-members Credit: 2.5 CHCs
Tuesday, May 21, 2024 6:30—8:30 pm CCR&R Face to Face	ECERS-R Tammy Cullom Quality Enhancement Coordinator	Would you like to gain a better understanding of the Early Childhood Environment Rating Scale? More importantly, discover how to use the ECERS-R as a self-assessment tool to maintain quality long after the assessment is over. This two-hour training provides an overview of the ECERS-R. This training will explain the organization of the seven subscales used to evaluate programs, as well as the scoring system and what programs can expect before, during and after an assessment. Participants are encouraged to bring a copy of the spiral bound Early Childhood Environment Rating Scale- Revised edition.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Monday, May 27, 2024 6:30—8:30 pm CCR&R Face to Face	Preventing Challenging Behaviors: An ounce of prevention is worth a pound of cure! Brandi Parnell Healthy Social Behavior Specialist	The environment a teacher creates, paired with her knowledge of the children in her care, can prevent many challenging behaviors in young children. Teachers who create positive social environments find that children more easily develop the social-emotional skills they need to succeed. This session focuses on modifications teachers can make in six key areas of the environment that will prevent and reduce conflict that leads to challenging behaviors.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Monday, June 3, 2024 6:30—8:30 pm CCR&R Face to Face	IT'S SIDS Demeka Bryant Birth—3 Specialist	This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs
Thursday, June 13, 2024 6:30—8:30 pm CCR&R Virtual	How are you? How am I? Sonia Sumner Healthy Social Behavior Specialist	Most preschool teachers are diligent about introducing their students to a large variety of literature and pre-literacy activities. But emotional literacy – the ability to identify, understand and respond to emotions in yourself and others in a healthy manner – is even more basic to school readiness. We'll examine the many benefits to children who gain a strong foundation in emotional literacy, explore simple ways in which you can foster emotional literacy in your classroom, and share some excellent resources for tools and activities teachers can incorporate into their daily classroom curriculum to make intentional teaching of emotions fun and easy.	Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Tuesday, June 18, 2024 6:30—8:30 pm CCR&R Face to Face</p>	<p>Sun Safety in Early Childhood Settings</p> <p>Amanda Morris & Debbie Cashwell Quality Enhancement Specialists</p>	<p>WHY TEACH SUN SAFETY? This program aims to educate teachers, parents and children about sun safety behaviors in an effort to reduce children’s lifetime risk of developing skin cancer. Come join us for a fun interactive session to learn more about sun safety</p>	<p>Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members Credit: 2 CHCs</p>
<p>Saturday, June 22, 2024 8:30—1:30 pm CCR&R Face to Face</p>	<p>Basic School Age Care</p> <p>Tammy Cullom Quality Enhancement Coordinator & Angela Pate Region 2 Family Child Care Homes Specialist</p>	<p>BSAC (Basic School Age Care) is a 5 hour introductory level training event for school age care professionals that are new to the field. The training includes the following modules: 1) Health, Safety & Nutrition, 2) Environmental Design, 3) Child/Youth Development, 4) Developmentally Appropriate Activities, 5) Guiding Child Behavior, and 6) Quality School Age Care. This training is required by the North Carolina Division of Child Development and Early Education for school age care professionals working in licensed programs.</p>	<p>Cost: \$20.00 for CCR&R Library Members/\$25.00 for non-members</p> <p>Credit: .5 CEUs</p>
<p>Monday, June 24, 2024 6:30—8:30 pm CCR&R face to face</p>	<p>Behavioral Intervention Strategies: You want me to try what?</p> <p>Brandi Parnell Healthy Social Behavior Specialist</p>	<p>Teachers who care for children with behavioral difficulties, often find themselves reacting in ways that reinforce the behavior and make it worse. Behavioral intervention strategies are planned responses to behaviors that help teachers prepare for situations in which past responses have not been successful. This session focuses on helping participants develop new responses to challenging behaviors using six key intervention strategies.</p>	<p>Cost: \$8.00 for CCR&R Library Members/\$10.00 for non-members</p> <p>Credit: 2 CHCs</p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
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**DID YOU
KNOW**



CCR&R's Quarterly Training Calendar and Parent/
Provider Newsletter can be accessed at our website:



<https://www.facebook.com/CravenSmartStart>
<https://www.facebook.com/cravencountycerr>

CCR&R Training Policies & Procedures

1. All payments are due at time of registration. Trainings/classes are filled on a first paid/first registered basis. Training fees must be brought into CCR&R during normal business hours, Monday—Thursday, 8:00am—5:00pm, in person at our office, or mailed to 2111 Neuse Blvd Suite F, New Bern, NC 28560. Employees of CCR&R/Craven Smart Start are not allowed to take any money outside of the office, or after normal business hours.
2. A registration form must accompany all payments for each participant. Registration forms are attached to the Training Calendar, can be picked up at our office, or can be accessed online at www.cravensmartstart.org. A registration form must be submitted for all trainings.
3. All fees and registration forms are due 2 days before a scheduled training by 5:00pm, unless otherwise stated on the Training Calendar. No participants will be added to a Training Roster after the registration date closes.
4. No refunds will be given. A credit for future trainings will be given if a class is cancelled due to unforeseen circumstances on the part of CCR&R, or the minimum number of participants is not reached.
5. Cancellations must be made at least 24 hours in advance. A training credit will be issued if a paid participant calls to cancel at least 24 hours in advance of the training. Individuals who miss a training (for any reason) will not be given a credit unless they called 24 hours in advance.
6. Substitutions of participants will not be allowed.
7. Individuals who are on the CCR&R "No Services List" are not eligible to attend trainings with CCR&R until all fines are paid in full.
8. Unless otherwise stated, each class/training must have a minimum of 5 paid participants to be held. If the required number of participants is not met by the registration deadline, the class will be canceled, and registered participants will receive a credit that can be used towards future trainings.

Registration

1. Each participant must have their own individual email and personal phone number listed. All correspondence is being completed through email and phone. It is important to have your personal email and phone number so that each participant can be individually contacted.
2. We will not be able accept registration forms from providers at the same location using the facility phone number and/or email.



CCR&R Training Policies & Procedures, cont...

3. Each participant must complete the registration form separately.
4. **The demographic survey, pre-survey, and possible pre-assessment (depending on the training) must be completed BEFORE the evening of the training. If your demographic survey and pre-work is not submitted, you will not be allowed to attend the evening of the training. Participants will be given 48 hours upon completion of the training to submit the post assessment and evaluation documents to the trainer. Without this requirement being met, certificates of completion may not be given.**
5. **There will be a \$5 fee for issuing certificates to individuals who have submitted their paperwork beyond 48 hours after the training.**

Training Attendance

1. Our trainings have limited number of spaces. Once our maximum capacity has been filled, we stop enrollment for that training. Please register early to ensure your space.
2. **To ensure that all participants are actively involved during trainings, participants must have their electronic device (computer, laptop, cellphone, iPad) camera turned on during the entire training.**
3. **Please refer to the time a training begins. To participate in the training, please login to the training 5-10 minutes prior to the beginning of the training. If you are more than 15 minutes late, you will not be allowed to attend the training and must register for the class the next time it is offered.**
4. If you sign up for multiple trainings and do not attend, your enrollment into future trainings may be limited.

There are no exceptions to the above!

If you have any questions, concerns, or would like clarification on our policies and procedures, please call Erin @ (252) 672-5921 ext. 32.

Revised September 3, 2021





IMPORTANT TRAINING UPDATES FOR Its SIDS and Emergency Preparedness

It has come to our attention that the state of North Carolina and the North Carolina Child Care Health and Safety Resource Center has placed new guidelines for It's SIDS and Emergency Preparedness.

Beginning April 1, 2022:

- No more than 10 people can attend the training at a time.
- Trainees will be required to fill out and return a training affidavit with the required training rules.
- All trainees must follow the signed affidavit, return all required paperwork, and actively participate during the training to receive their certificate.
- The affidavit is on the next page. Please bring this completed form when registering for your training.

For It's SIDS, any new trainees who are taking the training for the first time **MUST** take the training face-to-face. Due to this, we will be hosting one face to face training this quarter. To attend a face-to-face training, you **MUST** have your temperature taken and wear a face mask while in the building. There will only be 6 spaces available for face-to-face trainings.

Trainee Affidavit

All trainees agree to the following:

- I will not engage in other work or personal activities, including but not limited to, providing care (for child/ren or adult/s), driving, preparing meals, attending a class or other training.
Engaging in other work or personal activities will result in removal from the training and denial of a certificate of completion.
- I will be an active participant and demonstrate respect and professionalism throughout the training, including but not limited to asking questions and being responsive to the trainer.
- I will not record the training session or share personal information to be respectful of other attendees.
- I will arrive on time, attend the entire training, and be prompt when returning from scheduled breaks.

If attending virtually:

- I will attend through use of a desktop computer, laptop, or tablet with sound and an operating camera. I will have the camera on and be visibly present to the trainer for the duration of the training.
- I will not attend using a cell phone.
- I will have access to a stable internet connection for the duration of the training.

I understand that:

- Failure to meet any of the expectations outlined will result in denial of a certificate of completion.

****If this is ITS-SIDS Training, it may not be taken virtually if it is the first time attending this training. It can only be taken virtually if the training is being renewed after three years.**

Name: _____ Date: _____

Signature: _____

This document was reviewed by the NC Division of Child Development and Early Education (DCDEE) February 2022.

February 2022





Child Care Resource & Referral

Training Registration Form

Quarter 4: April—May—June 2024



Name: _____ Phone number: (_____) _____

Mailing Address: _____ City: _____

Zip Code: _____ Email Address: _____@_____

CCR&R Library Member Number (if applicable): _____

Place of Employment: _____

Work Phone Number: (_____) _____

County in which you are employed: _____

Classroom: _____ Ages you work with: _____

*Please fill out the above information accurately as it will be used to contact you in the event of any changes, track your training participation/attendance in our database, etc.

Date of Training	Training Title	Cost of Training

*If you would like to purchase a CCR&R Lending Library Membership, please check below and include an additional \$10.00 for the annual fee. If you choose this option, a library card will be mailed to you at the address provided above.

CCR&R Library Membership [☐] \$10.00

Total Amount Enclosed \$ _____

_____ check _____ cash _____ money order _____ credit card

**Registration will not be confirmed until payment is received. If a training is full when payment is received, you will be contacted at the information you provided above.

Please make checks payable to:

Craven Smart Start.

2111 Neuse Blvd Suite F

New Bern, NC 28560

March - July 2024

STAFF DEVELOPMENT TRAININGS

REGISTRATION FORM & QUARTERLY SCHEDULE

Complete ALL information and submit WITH payment by deadlines. Write legibly. Payment and other details below.

Name: _____ Phone number: _____

Mailing Address: _____ City: _____ Zip Code: _____

YOUR Email Address: _____ @ _____ YOUR Phone #: _____

Place of Employment: _____ County: _____ WORK Phone #: _____

Job Title ✓	Ages of the Children	How many of each?
Teacher ____	Infant-Toddler: Ages 0-2 ____	
Assistant ____	Preschool: Ages 3-5 ____	
Administrator ____	School Age: 5+ ____	
Floater ____	All: ____	
Parent ____		

IN-PERSON
TRAINING



VIRTUAL
TRAINING



Paid trainings require a copy of this form be sent to us via email, fax, or in person. See page 6-7.
TRAININGS HELD IN PERSON WILL BE AT BHPC OFFICE.

March 2024

IN-PERSON
TRAINING



**Tuesday,
March 5th
6:30-8:30 pm**

2 CHCs - \$8



Asthma in Child Care

Lani Hindman, Child Care Health Consultant

Training developed by the North Carolina Child Care Health and Safety Resource Center covering asthma and emergency treatment in child care. Participants will learn about asthma, common asthma triggers and environmental control measures, to recognize signs and symptoms of asthma, how to treat, using Medical Action Plan for Asthma and become familiar with proper storage and use of asthma medication.

Virtual
TRAINING



zoom
Tuesday,
March 12th
6:30-8:30 pm

2 CHCs - \$8



Preventing Challenging Behaviors: An Ounce of Prevention is Worth A Pound of Cure!

Brandi Parnell, Healthy Social Behavior Specialist

The environment a teacher creates, paired with her knowledge of the children in her care, can prevent many challenging behaviors in young children. Teachers who create positive social environments find that children more easily develop the social emotional skills they need to succeed. This session focuses on modifications teachers can make in six key areas in the environment that will prevent and reduce conflict that leads to challenging behaviors.

April 2024

Virtual
TRAINING



Tuesday,
April 16th
6:30-8:30 pm

2 CHCs - \$8



INFANT-TODDLER SAFE SLEEP & SUDDEN INFANT DEATH SYNDROME (ITS-SIDS)

Lani Hindman, Child Care Health Consultant

ECE staff caring for children ages 12 months and younger must complete training on safe sleep practices **within two months** of assuming care-giving responsibilities & every 3-yr from the completion of initial ITS-SIDS.

****Cut-off date to register is one week before class: April 9, 2024 @ 12:00 PM. ****

IN-PERSON
TRAINING



Tuesday, April
30th
6:00-8:30 pm

2.5 CHCs - \$8



STEWARDS OF CHILDREN: THE RECOGNITION, PREVENTION AND RESPONSE TO CHILD SEXUAL ABUSE

Bonnie Jean Kuras, M. Ed, Training Specialist, TEDI BEAR CAC

During this training participants will be able to explain the concepts of making choices, taking risks, and supporting each other as they relate to child sexual abuse, be able to describe how protecting children from sexual abuse helps create a healthy community and learn the 5 Steps necessary to protect children from child sexual abuse.

May 2024

IN-PERSON
TRAINING



**Tuesday,
May 14th**

6:30-7:30 pm

1 CHCs - \$4



Child Abuse & Neglect Awareness Prevention for Early Educators

Lani Hindman, Child Care Health Consultant

Training developed by the North Carolina Child Care Health and Safety Resource Center covering child abuse and neglect awareness and prevention for early educators. Participants will increase knowledge of prevention and recognition of child abuse and neglect, identify ways to respond to child maltreatment and understand the reporting process, and understand the impact of compassion fatigue and resilience on early educators and the children and families they serve.

IN-PERSON
TRAINING



**Tuesday, May
21st**

6:30-8:30 pm

2 CHCs - \$8



FINDING CALM

Angela Pate, Family Child Care Specialist

How could reducing stress and creating calm improve your classroom? In this learning event you will learn specific skills and strategies to help reduce stress and anxiety. You and the children you serve, will also discover how to create a welcoming and calm space and fun and stress reducing activities to create better days ahead.

June 2024

VIRTUAL
TRAINING



**Tuesday,
June 4th**

6:30-8:30 pm

2 CHCs - \$8



MEASURING PROGRAM QUALITY: EARLY CHILDHOOD ENVIRONMENT RATING SCALE-REVISED (ECERS-R)

Linda Rowley & Tanya Clauson, North Carolina Rated License Assessment Project

This training session will include discussions about scoring considerations and requirements for the lower-scoring ECERS-R items and indicators. There will be a question/answer time at the end of the training. Bring your ECERS-R questions!

If you have an ECERS-R book, bring it with you.

IN-PERSON
TRAINING



Tuesday, June
11th

6:30-8:30 pm

2 CHCs - \$8



INFANT-TODDLER SAFE SLEEP & SUDDEN INFANT DEATH SYNDROME (ITS-SIDS)

Lani Hindman, Child Care Health Consultant

ECE staff caring for children ages 12 months and younger must complete training on safe sleep practices **within two months** of assuming care-giving responsibilities & every 3-yrs from the completion of initial ITS-SIDS.

****Cut-off date to register is one week before class: June 4, 2024 @
12:00 PM. ****

July 2024

IN-PERSON
TRAINING



Tuesday,
July 9th
6:30-7:30 pm

1 CHCs
\$4 members
\$5 Non-members



UNINTENTIONAL INJURIES IN CHILD CARE

Lani Hindman, Child Care Health Consultant

Training developed by the North Carolina Child Care Health and Safety Resource Center covering prevention of unintentional injuries in child care. Participants will learn about unintentional injury prevention and North Carolina child care rules regarding reporting if incidents occur in child care. Additionally, participants will learn how to recognize signs of when to seek emergency care after an unintentional injury has occurred in child care

VIRTUAL
TRAINING



Tuesday,
July 16th
6:30-8:30 pm

2 CHCs
\$8 members
\$10 Non-members



MEASURING PROGRAM QUALITY: INFANT-TODDLER ENVIRONMENT RATING SCALE-REVISED (ITERS-R)

Linda Rowley & Tanya Clauson, North Carolina Rated License Assessment Project

This training session will include discussions about scoring considerations and requirements for the lower-scoring ITERS-R items and indicators. There will be a question/answer time at the end of the training. Bring your ITERS-R questions!

If you have an ITERS-R book, bring it with you.

**CERTIFICATION TRAINING NOW AVAILABLE THROUGH
BEAUFORT-HYDE PARTNERSHIP FOR CHILDREN**

Our Session offered as a
Hybrid Training
(online &
face-to-face).



ARC Certified
Instructors.
Must have computer &
internet access.

ADULT & PEDIATRIC CPR, FIRST AID/AED

with Epinephrine Auto-Injector Administration and Asthma and Quick-Relief Medication Administration

\$57 per person

Registration can be done on-line or in office, if you have any questions please call Lani Hindman at 252-975-4647, ext. 108

****Hybrid training MUST be completed within a 2-week period****

The hands-on portion will be scheduled for the 14th day after the start date



PROFESSIONAL DEVELOPMENT WORKSHOP, REGISTRATION POLICIES & PROCEDURES

Our quarterly training schedule is available online at our website www.bhckids.org under the Early Educators Tab.

REGISTRATION & PAYMENT PROCEDURES

- Complete the registration sheet form found on our website at www.bhckids.org under the early educator tab. You may also pick up a registration sheet at our office. Trainings for most 2-hour workshops start at \$8. Continuing Education Credits (CEUs) will vary. Trainings outside of Region 2 will pay \$5 more for trainings.
- Two ways to pay:
 1. Click here to pay online. PayPal
 2. In-person or by mail (checks only) to BHPC (979 Washington Square Mall, Washington, NC 27889) with exact payment. A fee will apply for returned checks.

GENERAL TRAINING REGISTRATION & INSTRUCTIONS:

- **PRE-REGISTRATION IS REQUIRED FOR ALL WORKSHOPS PAID OR FREE.**
- Registrations must be received in our office by 12:00 noon on the day **BEFORE** the training takes place. (Example: If training is on Tuesday, the registration period ends on Monday at 12:00 pm). **ITS SIDS registration must be received 1 week prior to training.**
- To register for **virtual workshops**, please make sure you have access to:
 - Internet with working email address
 - ZOOM App
 - Computer with speaker, microphone, video camera (**Cell phones are not recommended.**)
 - Uninterrupted time & space to successfully take the training (*Please do not drive while participating in trainings*)
- If the training is **virtual**, you will receive the training pre-test via Google forms to complete & email back to us by 12:00 NOON ON THE DAY OF THE TRAINING. Failure to submit the virtual pretest on time will forfeit your admittance to the training. **ITS SIDS Virtual Training Pre-test and Training agreement must be completed by 12:00 pm the day before scheduled training.**
- TO RECEIVE PASSWORD-PROTECTED CERTIFICATE for training attendance:
 - If the training was virtual, you will complete the online post test and evaluation and email back to us. **CERTIFICATE OF ATTENDANCE** will be emailed to you. Modification to the certificate document is strictly prohibited and considered fraud.
- BHPC **DOES NOT** provide replacement certificates and is not responsible for re-issuing lost or damaged training certificates.
- We do not give refunds for missed trainings, however if you notify us that you cannot attend an event at least one day in advance, we may issue you a credit to attend another training within the same calendar year.

- Registrants who cannot attend after they preregister may elect to get a substitute to replace them if they: **(1) FIRST NOTIFY BHPC, (2) PAY AN EXTRA \$2 SURCHARGE IN CASH NO LATER THAN 12 NOON ON THE DAY OF THE TRAINING.**
- BHPC reserves the right to postpone or cancel trainings based on the following situations: **(1) LESS THAN 3 PARTICIPANTS PRE-REGISTER, (2) INCLEMENT WEATHER, OR (3) OTHER EMERGENCIES.** Registrants will be notified by phone/email as soon as possible. Alternative dates will be selected at BHPC's discretion. Refunds will not be issued; however, credits will be offered to attend training on the rescheduled date or an agreement to attend a replacement training will be offered cost is equal.
- No one will be admitted to the training after 6:45pm, so we **urge you to join the training at least 15 minutes before it begins. REMEMBER:** You must be present/participate during the entire time, and we must be able to **SEE/HEAR you.** Please do not bring children unless you receive prior approval.
- **Requests to provide additional off-site training:**

Based upon the availability of scheduling, BHPC can offer off-site Professional Development training at **your** facility upon request. This agreement is solely at the discretion of BHPC and the following conditions must be met:

- The workshop date requested does not conflict in any way with the existing BHPC schedule of trainings or events.
- Training time will be discussed during planning with facility. Example: 9:00 am at off-site location; 6:00 pm at BHPC, etcetera.
- Requests must be submitted at least **30 days in advance.**
- A **non-refundable \$25 fee** must be paid to secure a training date and time agreement.
- A minimum number of **6 persons must be present.**
- Fee for 2-hour CHC workshops is generally \$8 per person.
- Fee for CEUs will vary depending on content, number of contact hours associated, and supplementary materials required.
- All fees must be submitted **one week in advance** before training takes place.
- **Some trainings** can only be held at our office due to space, equipment, and materials needed for the presentation.

For More Information Contact:
Resource Center Specialist
ResourceRoom@bhckids.org
 252-975-4647 ext.101

TYRRELL-WASHINGTON PARTNERSHIP FOR CHILDREN
CHILD CARE RESOURCE AND REFERRAL
2024 TRAINING CALENDAR



January 2024 - May 2024

ITS-SIDS
<i>Presenter: Brenda Drake, CCR&R Coordinator, TWPFC</i>
January 24, 2024 ~ 6pm-8pm (Virtual)
Cost: \$5 – 2 CHC’s
This required training explains all the parts of North Carolina’s SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other “Best Practices” recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.
Please RSVP to twchildcarerr@gmail.com for further information in regards to this virtual training.
ITS-SIDS
<i>Presenter: Brenda Drake, CCR&R Coordinator, TWPFC</i>
January 25, 2024 ~ 6pm-8pm – Washington County Health Department
Cost: \$5 – 2 CHC’s
This required training explains all the parts of North Carolina’s SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other “Best Practices” recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.
Please RSVP to twchildcarerr@gmail.com for further information in regards to this virtual training.
Implementing Postive Classroom Discipline(Infant/Toddler)
<i>Presenter: Debbie Cooper, Child Care Education Services</i>
February 20 and 21, 2024 ~ 6pm-8:30 pm ~ Washington County Health Department
Cost: \$15 – 2 CHC’s. <u>This is a 2-day training</u>
How do you implement an effective classroom discipline policy for infants and toddlers that allow children to grow, develop and foster a positive learning environment? This training will introduce participants to several different classroom management techniques tht can allow them to institute a classroom discipline polity that works. Having solid classroom discipline policy is vital for every classroom and allows the children to learn and grow within appropriate boundaries. Participants will leave this training with ample resources to implement an effective discipline approach designed for yound children (birth to two)
Please RSVP to twchildcarerr@gmail.com for further information in regards to this virtual training.

Go NapSACC

Presenter: Brenda Drake, CCR&R Coordinator, TWPFC

March 12, 2024 ~ 6:00pm-8pm - (Virtual)

Cost: \$5 - 2 CHC's

Participants will experience an overview of the Go NAPSACC site, including its benefits and how it can improve nutrition and physical activity practices. Participants will learn how children's eating and physical activity influence their overall development, as well as how to identify everyday opportunities in child care to support healthy habits and development. Child care programs in attendance will learn how to log in to their Go NAPSACC account, how to identify the 5 steps and the tools that align with each, and how to set milestones to stay on track.

Please RSVP to twchildcarerr@gmail.com for further information in regards to this virtual training.

ITS-SIDS

Presenter – Brenda Drake, CCR&R Coordinator, TWPFC

March 26, 2024 ~ 6pm-8pm - Location: Washington County Health Dept.

Cost: \$5 - 2 CHC's

This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.

Please RSVP to twchildcarerr@gmail.com for further information in regards to this virtual training.

Emergency Preparedness and Response

Presenter: To be announced

April 17, 2024 ~ 6pm-8:30pm – Washington County Health Department

Cost: \$5 – 2.5 CHC's

Emergency Preparedness and Response (EPR) in Child Care Training provides early educators with information and tools to prepare for many types of emergencies. The EPR in Child Care Training addresses NC Child Care Rules on emergencies preparedness, current best practice recommendations and guidance on completing the online EPR Plan.

Please RSVP to twchildcarerr@gmail.com for further information in regards to this training.

ITS-SIDS

Presenter: Brenda Drake, CCR&R Coordinator, TWPFC

May 14th, 2024 ~ 6pm-8pm (Virtual)

Cost: \$5 – 2 CHC's

This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.

Please RSVP to twchildcarerr@gmail.com for further information in regards to the information on this virtual training.



REGISTRATION

- Online Registration forms must be completed with all requested information.
- **Pre-registration is required for all trainings. Participants are not registered until the payment is received by the Tyrrell-Washington Partnership for Children. Payment will not be accepted at the training.**
- Training registration and payment will be due by 5:00 pm two (2) business days prior to the training. Registration and payment will not be accepted after the deadline date. The Tyrrell-Washington Partnership for Children is not responsible for registration forms or payment lost in the mail or not received on time. We do not call with reminders unless the location or the time of the training has changed.
- The minimum cost per training will be \$5.00. Other charges will be noted on training calendars.
- Checks and money orders should be payable to the Tyrrell-Washington Partnership for Children. If payment is being made by cash, please provide correct amount. Registration form with enclosed payment can be mailed to Tyrrell Washington Partnership for Children, 125-B West Water Street, Plymouth, NC 27962. Payments may also be made in person at the above address.
- If Tyrrell-Washington Partnership for Children cancels a training; staff will notify the registered participants two business days prior to the scheduled training. Participants will be credited for the payment.
- When training has less than (8) eight participants registered, it is likely to be cancelled.

Cancellation Policy

- If a participant has registered for a training and is not able to attend, he/she may contact the Tyrrell-Washington Partnership for Children office by 5:00 pm one business day before the scheduled training to request that her payment be credited towards another training.
- Registration fees are nonrefundable. Failure to cancel according to this policy will result in forfeiture of your registration fee. Sometimes, a workshop may be cancelled. In that case, you will be notified if you are a paid registrant and the paid amount can be applied towards another training.
- Participants will be given one training certificate upon successful completion of the training. The fee for a duplicate certificate will be \$3.

Attendance

- Only registered participants may attend trainings. Please do not bring other people with you to the training if they have not registered.
- In consideration of presenters and participants, no one will be allowed to enter 15 minutes after the training has begun. Training credits can only be issued for completed workshops. If a participant chooses to leave a workshop early, no credits will be issued.
- As cell phones are very distracting, please turn them off or put them on silent (not vibrate) during the workshop. If you must call someone or take a call, please step out of the training.
- Childcare is not provided at the trainings. Individuals who bring children with them to a training will not be admitted and no refund or credit will be given.
- Unprofessional, disruptive or rude behavior from any participant will be addressed with the individual. If the behavior continues, the individual will be asked to leave and no credit hours will be given for that training.

THERE ARE NO EXCEPTIONS TO THE ABOVE!

If you have any questions, concerns, or would like clarification on our policies and procedures, please call **Brenda Drake or Sherri Gilliam** at 252-793-5437.

TYRRELL-WASHINGTON PARTNERSHIP FOR CHILDREN
CHILD CARE RESOURCE AND REFERRAL
2024 TRAINING REGISTRATION FORM



Name: _____ Phone number: (____) _____

Mailing Address: _____ City: _____

Zip Code: _____ Email Address: _____@_____

Place of Employment: _____

Work phone: _____

County in which you are employed: _____

Classroom: _____ Ages you work with: _____

****Please fill out the above information accurately as it will be used to contact you in the event of any changes, track your training participation/attendance, etc.****

DATE OF TRAINING	NAME OF PARTICIPANTS

Training Registration: Pre-registration is required for ALL workshops
****Please RSVP to confirm online registration. ****

Tyrrell Washington Partnership for Children
125B West Water Street
Plymouth, NC 27962
252-793-5437 (Office)
252-793-1526 (Fax)